



WALK-IN-SELECTION TO THE POST OF MEDICAL RECORDS ASSISTANT (TEMPORARY)

1. Qualification & Experience : (i) B.Sc. Biological Science.
(ii) DMRSC/BMRSSC (1 year certificate/Diploma Course)
(iii) 3 years experience in the job in a multi specialty hospital for 1 year certificate/diploma course.
(iv) 2 years experience in the job in a multi specialty hospital for 2 years certificate/diploma course.
Desirable: Knowledge in computer operation.
OR
(i) BMRC (3 year degree course from a recognized University)
(ii) 4 years experience in the job in a multi specialty hospital.
Desirable: Knowledge in computer operation.
2. Period/Nature of employment : Temporary – for a maximum period of 179 days.
3. No. of vacancy for one year : OBC-1(Back Log),ST-2 (Back Log), UR-1 (existing & expected)
4. Monthly consolidated remuneration : Rs.30,300/
5. Age limit as on 01.09.2022 : 35 yrs.
6. Venue : Achutha Menon Centre for Health Science Studies of the Institute at Medical College Campus, Thiruvananthapuram.
7. Time and Date of Selection : **10.30 a.m on 14/09/2022**
8. Mode of selection : Written Test & Skill Test
9. **Reporting time** : **09.00 a.m**

Interested candidates may appear for the selection along with original and attested copies of certificates to prove their age, qualification, experience etc. Candidates belonging to SC/ST/OBC should submit valid Caste Certificate (for SC/ST candidates) and Non Creamy Layer Certificate (for OBC candidates) in the prescribed format applicable for employment in Central Government Institutions issued by a Revenue Officer not below the rank of a Tahsildhar at the time of selection.

Written test will be conducted strictly in accordance with COVID-19 Protocol. Candidates should wear face masks and should maintain social distancing.

IN CASE SUFFICIENT NUMBER OF FULLY QUALIFIED CANDIDATES DO NOT REPORT, MERITORIOUS CANDIDATES WITH REQUISITE QUALIFICATION BUT LESS EXPERIENCE MAY ALSO BE CONSIDERED AT A LESSER SALARY.

Sd/-
DIRECTOR

P&A.II/40/MRA - (T)/SCTIMST/2022 dated 05/09/2022

Administrative Officer Gr.I (1C)
5/9/22

To

Notice Board (AMCHSS/HOSPITAL WING/BMT WING), WEBSITE